



Printed version of the complaints form

Brent Council www.brent.gov.uk

Brent Council Complaint form

Your name (PLEASE PRINT)	
Your address (PLEASE PRINT)	
Postcode:	
Your daytime phone number	Mobile:
Your email address:	
What is your complaint about? (please use reverse page if required)	
Please include any relevant reference numbers if not first enquiry	
Your signature	Date:

Once you have given us an overview of your complaint please post it back to:

Brent Town Hall, Forty Lane, Wembley, Middlesex HA9 9HD Tel 020 8937 1200
(Mini-com number is: 020 8937-1933) or fax us on 020 8937 1989

Brent House 349-357 High Road, Wembley HA9 6BZ

Willesden Green Library 95 High Road **Willesden** NW10 2SF

Take it back to any of the above locations one stop shop local offices where you can discuss your complaint in more detail with a member of staff.



What is your complaint about? (continued)

[Empty box for complaint details]

What is your gender? Male Female

How old are you? Under 14

Asian or Asian British

Do you have a disability

Yes
No

Indian

Pakistani

15-24

25-44

What is your ethnic group?

Bangladeshi

44-65

66 -74

White

Asian other (please specify)

75+

85+

British

Irish

What is your religion?

White other (please specify)

Black or Black British

Christian

Buddhist

Mixed Race/Dual Heritage

Caribbean

Hindu

Jewish

White & Black Caribbean

African

Muslim

Sikh

White & Black Caribbean

Black other (please specify)

Other (please specify)

White & Asian

Chinese or other ethnic group

What is your sexuality?

Mixed other (please specify)

Chinese

Lesbian

Gay man

Any other group (please specify)

Bisexual

Heterosexual

Prefer not to say

Monitoring our equal opportunities policy

We want to find out if we are giving as good a service as we can to all our complainants. We want especially to ensure that everybody has access to the procedure and that we treat everybody fairly. To help us do this, please fill in the back of this form and send it with your complaint. The information you



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give us will help us decide how we can assist as many people as possible. You do not have to give us this information, but we hope that you will.

Any information you give us will be treated in confidence. It will not be given to the person dealing with your complaint and it will not affect the way we deal with it.