

**Job Title:** Brent Shared Lives Carer

**Directorate:** Service Reform & Strategy

**Department:** Brent Shared Lives

**Grade:** Not Applicable

**Reports to:** Brent Shared Lives Officers

**Staffing Responsibility:** None

**Job Purpose:** To provide a safe, stable and nurturing home environment for adults aged 18 and over who need extra support to live independently. Brent Shared Lives carers, working in partnership with Brent Council, offer short-term or long-term care depending on the needs of each adult, supporting them to thrive emotionally, physically, and socially.

**You might support for a few hours, a weekend, short term placements or move in long-term – it's flexible and shaped around you.**

### **Principal Accountabilities and Responsibilities**

To provide appropriate placement for customers, supporting their needs as per customer care plans, behavioural plan & risk assessments in their own home, Including personal care, household tasks, community access, and promoting independence.

To adhere to Policies & Procedures of the Shared Lives Scheme, and placement agreement details between the customer and carer and Shared Lives Scheme.

To undertake all mandatory training requirements for approved carers and where necessary attend specialist training to meet specific needs of complex customers as per their care support needs.

To comply with the relevant legislation under the Care Act 2014 and CQC essential standards.

To maintain effective communications with Shared Lives Team members, other agencies and family members where applicable, who are involved with the provision of support to the customer.

To maintain accurate records of all aspects of support provided to the customer including completing daily logs, updating care plans, recording incidents, liaising with professionals.

To meet regularly with the Shared Lives Officer to undertake regular reviews and risk assessments.

To attend Shared Lives events including customer meetings and activity sessions.

Ensure that reasonable care is taken at all times for the health, safety and welfare of yourself and any customer placed in your home, and to comply with relevant legislation.

Safeguarding is everyone's responsibility and all employees are required to act in such a way that at all times safeguards the health and well-being of children and vulnerable adults.

Carry out duties with due regard to the Council's Customer Care, Equal Opportunities, Information Governance, Data Protection, Health and Safety and Emergency Planning & Awareness (including to provide assistance where available) policies and procedures.

Attendance to Regular Reviews & Shared Lives Meetings and Activity Groups

Undertake any other duties commensurate with the general level of responsibility of this post.

**Person Specification Knowledge:**

Knowledge of safeguarding principles and procedures.

Awareness of relevant legislation and standards (e.g. Care Act 2014, CQC requirements, data protection/confidentiality).

Awareness of health and safety requirements when supporting people in the home and community.

Knowledge of effective communication techniques when working with adults with different needs.

Basic knowledge of record-keeping and reporting requirements in a care context.

Understanding of person centred approaches

**Experience (desirable):**

Personal, voluntary or work based experience of caring for or supporting people

Relevant life experience that demonstrates the ability to provide care to others the person can translate into the role of Shared Lives

carer

**Skills and abilities**

Communication skills, including empathy and relationship-building are key with customers and professionals.

To meet the needs of different individuals, including those with communication difficulties

Problem-solving and decision-making abilities to act and respond in emergencies, weigh up risks and make considered decisions

Organised within the household ensuring health & safety procedures are followed

Able to cope with unpredictability and be flexible

Able to keep accurate records e.g. finance, incidents, medication

Able to empower people to develop and achieve their potential and reach goals

The ability to maintain professional boundaries, safeguard vulnerable adults, and manage the emotional demands of the role

**Values and attitudes:**

A Non judgemental approach

Enthusiasm and passion for what could be achieved for and with the customer

Open and honest

Values each individual and supports them in a person centred way

**Personal characteristics:**

Patience

Willingness to go the extra mile for others

Integrity

Calmness when required

Enthusiasm and energy

Sense of responsibility for the wellbeing of others

**Property**

Clean, safe and well maintained

Sufficient bedrooms for number of people proposed with adequate space for furniture and personal possessions

Sufficient bathroom facilities for all household members' needs

Comfortable

Allows space and privacy for all household members

**What Brent Council Offers You:**

Earn a generous amount of **£389.85 - £531.02** per adult (depending on needs and experience)

Free training and continuous professional development

Peer support groups and networking opportunities

Invitations to social events, celebration days, and recognition awards

**Application Process:**

Becoming a Shared Lives Carer is a life-changing journey – and we're here to support you every step of the way.

**Initial Enquiry:** Call us on  [020 8937 3353](tel:02089373353) or email us on  [bslcarersenquiries@brent.gov.uk](mailto:bslcarersenquiries@brent.gov.uk) with any questions you may have.

**Submit Application:** Download and complete the Application form and email it to [bslcarersenquiries@brent.gov.uk](mailto:bslcarersenquiries@brent.gov.uk).

**Initial Visit:** A member of our team will contact you to discuss the role in more detail and answer your questions. We will also do some checks at your home address to ensure your property is suitable and complete an assessment.

**Panel and Approval:** Once your assessment is complete, it will be presented to the Shared Lives Panel. If successful, you'll be formally approved as a Brent Shared Lives carer.

**Matching and Placement:** Our team will work with you to match you with adults based on your strengths, preferences, and home setup