

Children's Occupational Therapist

Reports to:	Lead Occupational Therapist		
Department:	Children and Young People & Community Development	Grade:	PO2
DBS Status:	Enhanced	Politically restricted:	No

Job Purpose:

- To provide a specialist Occupational Therapy assessment and Children Social Care service provision for Brent children with substantial physical, cognitive and sensory impairments, in accordance with relevant legislation and department eligibility criteria.
- In conjunction with the service user formulate a plan to enhance their independence either by equipment, adaptations, specialist seating, manual handling packages, environment and home assessment of need to enable and promote independence.
- This will include facilitating learning, development, play and social relationships and inclusion adaptations. The needs of the carer are also to be carefully considered, assessed and where eligible addressed. The needs of the child to be met to be able to have excellent quality of life however life limiting the health condition will be.
- You will receive independent clinical supervision and will have the opportunity to continue your professional development as you will be part of the OT services in Brent Council with close links to our adult colleagues.

Values

- Collaborate proactively.
- Lead inclusively.
- Embrace change.
- Be bold and curious.
- Celebrate and share our success.

Job specific roles and responsibilities

1. To directly manage in accordance with department procedures a caseload of service users as allocated by the Advanced Practitioner and or Team Manager.
2. To visit young people with substantial disabilities in their own homes and carry out needs led assessments and reviews of their functional needs and environmental difficulties, taking into account the needs of carers and other family members.
3. To arrange for the provision of equipment and minor adaptations that will meet the service users needs and give instructions on use of the equipment to both user and carers.
4. To prepare and revise care plans in accordance with departmental procedures.

5. To make referrals as appropriate to multidisciplinary teams internal and external agencies.
6. To keep accurate records and case notes of all work carried out, using the department's
7. To ensure confidentiality of service users' information.
8. To ensure that all Health & Safety requirements are met throughout the implementation of any work plan.
9. To undertake moving and handling assessments, arrange delivery and demonstration of equipment along with written reports and recommendations to ensure the safety of service users and carers.
10. To assess for and make written recommendations to the housing department to support service users' applications for Disabled Facilities Grants, housing adaptations and re-housing needs.
11. To make written recommendations to Housing Associations for adaptations.
12. To work with surveyors from housing departments, housing associations and external Architects to design major adaptations and monitor the adaptation installation to ensure that the works meet service users needs.
13. To produce reports on the functional needs of service users where appropriate e.g. for re-housing, employment.
14. To respond to and where possible to resolve complaints within the Borough's complaint procedure.
15. To work with other statutory agencies and voluntary and private sector to facilitate an effective service delivery.
16. To access appropriate assistance where language difficulties present problems in care management.
17. To advise Team Manager about any trends or emergency issues that may impact upon the delivery of service.
18. To directly manage in accordance with department procedures a caseload of service users a proportion of which as determined with the Senior Practitioner and or Team Manager, to be complex cases.
19. To assist with in-house and external training for staff involved in the provision of care for disabled people.
20. To participate in the training and supervision of Care Assessors and OT students.
21. To undertake the role of supervisor for OT students and junior staff ensuring regular supervision, appraisal and learning and development.
22. Carry out duties with due regard to the Council's Customer Care, Equal Opportunities, Information Governance, Data Protection and Health and Safety policies and procedures.

Safeguarding is everyone's responsibility and all employees are required to act in such a way that at all times safeguards the health and well-being of children and vulnerable adults.

Undertake any other duties commensurate with the general level of responsibility of this post.

Essential Requirements (key skills & qualifications)

Knowledge and Qualifications

- Degree /Diploma from the College of Occupational Therapist or equivalent and OT registered with the Health Care Professionals Council
- Evidence of recent and relevant Continuing Professional Development
- Knowledge of the barriers faced by children and young people with SEN in accessing their communities and achieving good outcomes.

- Knowledge of safeguarding children procedures and responsibilities.
- Knowledge of commissioning/procurement process and experience with managing commissioning relationships, preferable SEN or children's settings.
- Evidence of knowledge and understanding of relevant Social Care/health legislative and policy framework including tests to determine eligibility for services
- Knowledge of the needs of children and young people with severe disabilities.
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- Knowledge of the needs of children and young people with severe disabilities

Experience

- Experience of working with children and young people with physical and mental disabilities.
- Experience of undertaking comprehensive OT assessments and in particular those in relation to moving and handling and or major adaptations
- Experience of working in a multi-disciplinary team
- Experience of working with internal and external agencies
- Experience of working on a professional level in Care Service Department or similar organisation
- Experience of leading or product demonstrations and delivery the provision of equipment

Skills and Abilities

- Clear and effective written and verbal communication skills
- Demonstrate ability to work positively as a member of the team and in partnership with colleagues from within other Council departments and external agencies
- Demonstrate ability to effectively utilise and respond to supervision and training opportunities
- Demonstrate ability to draw up OT Reports, Adaptation Specifications, Care packages and Care Plans within a Budgetary Framework
- Ability to plan, organise, prioritise and manage own work process and to achieve performance targets
- Ability to use IT to produce information and reports
- Demonstrate understanding of and commitment to the principles of Customer Care and Equality and Diversity in service delivery and employment

Within reason these key deliverables may evolve to meet service need and it is expected that the postholder will be flexible and adaptable in their delivery to meet both service and council wide needs