



FOR OFFICE USE ONLY

Permit No:

Issued:

TRANSPORT ACT 1985 S.19
Application for Permit for Small Passenger Carrying Vehicles

Regulatory Services
Brent Council

I apply for a minibus permit and declare that the statements made below are true and that the undertakings given in answer to question 10 will be fulfilled.

Signature Date

Full name of person signing
(in BLOCK LETTERS)

Position
(e.g. Secretary)

NB. Please read the attached notes **BEFORE** completing this form.

Please note that you must ensure in accordance with Clause 10 that your minibus and use of it at all times complies with the relevant provisions of the Minibus (Conditions of fitness, Equipment and Use) Regulations 1977 and the Minibus (Permits) Regulations 1977. Copies of the Regulations can be obtained from HMSO.

1. Full name of body on whose behalf the application is being made

2. Address (including postcode) _____
_____ Telephone No. _____
3. State the classes of passengers to be carried _____

4. State the purpose of the journeys to be made _____

5. Seating capacity _____
6. Name and address of registered keeper of the vehicle _____

7. Where is the vehicle normally kept?

8. Has the body you represent ever before applied for a permit in respect of this vehicle to this or other issuing authority _____
9. If the answer to question 8 is YES give the following details:
- (a) name of issuing authority or authorities to whom application made

- (b) date of application _____
10. Conditions relating to issue of this permit:
- (a) the vehicle must at all times be maintained in a fit and serviceable condition pursuant to Part II of the Minibus (Conditions of fitness, Equipment and Use) Regulations 1977.
- (b) the vehicle must at all times carry the apparatus, equipment, and notices required pursuant to Part III of the Minibus (Conditions of fitness, Equipment and Use) Regulations 1977.
- (c) the vehicle must at all times be insured in accordance with the requirements of the road Traffic Act 1972 for the purposes for which you wish to use it under the permit.
- (d) all persons driving the vehicle must be either 21 years of age and be the holders of a current full driving licence under the Road Traffic Act 1972 which authorises them to drive a minibus or the holder of a PSV driver's licence. If the vehicle has manual transmission the full driving licence must be in Group A and the PSV driver's licence must be Class 1.
- (e) all persons driving the vehicle must report mechanical faults as soon as possible and get them put right promptly.
- (f) that the Disc required to be displayed to the Minibus (Permits) Regulations 1977 shall be affixed to the minibus and in such a position that it does not interfere with the driver's control of the vehicle.
- (g) the Driver's Notice required to be displayed by the Minibus (Permits) Regulations 1977 shall be affixed to the minibus to which it relates in such a position as to be easily readable by the driver without interfering with his control of the vehicle.

Please return the application form to the address given below with the fee of **£77.00**. Cheques or Postal Orders should be made payable to "London Borough of Brent".

N.B. WILL APPLICANTS PLEASE NOTE THAT APPLICATIONS SHOULD BE SUBMITTED WELL IN ADVANCE OF THE ACTUAL DATE ON WHICH THE PERMIT IS REQUIRED.

ADDRESS: **Regulatory Services - Licensing**
Civic Centre
Engineers Way
Wembley
Middlesex HA9 0FQ ☎ 020 8937 5359

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.