



**LOCAL GOVERNMENT  
(MISCELLANEOUS  
PROVISIONS)  
ACT 1982**

**Application for the Grant/Renewal/Transfer  
of a Licence to Operate a Sex Establishment**

**Full Name of Applicant:** \_\_\_\_\_

**Address of premises (or details of where a vehicle, vessel or stall are to be operated from).**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**N.B.**

**If you are applying for the grant or transfer of a licence you must answer all the questions.**

**If you are applying for the renewal of a licence you must answer questions 1-16 & 33-38, and need only answer the remaining questions where there has been a change of circumstances in the past 12 months.**

1. Is this application for the grant, renewal or transfer of a licence?

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2. Is the application being made by an individual or on behalf of a partnership or a body corporate?

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3. Give the full name of the applicant (i.e. the individual body corporate or unincorporated body to whom the licence is to be issued) If the applicant is an individual any former names must also be given.

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4. Give a telephone number at which the applicant may be contacted during normal office hours, and the address to which communications are to be sent.

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5. Give the applicant's permanent address (if an individual) or registered or principal office (if a body corporate or an unincorporated body).

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6. Is the application in respect of a sex shop or a sex cinema?

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7. State whether the application is in respect of premises or a vehicle or a vessel or a stall.

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8. Where the Licence is sought in respect of a vehicle, vessel or stall state where it is to be used as a sex establishment.

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9. Where the Licence is sought in respect of premises give the full address of the premises in respect of which the Licence is sought.

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10. Are the whole of the premises described in response to Question 9 above to be used under the Licence?

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11. If the answer to Question 9 above is 'no' please state:

(i) Which part of the premises is to be used for the purposes of the Licence.

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(ii) The use to which the remainder of the premises are put

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(iii) The names of those who are responsible for the management of the remainder of the premises.

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12. Under what name are/or will the premises be known?

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13. If the applicant is an individual the following information is to be supplied:

(i) Date of birth : \_\_\_\_\_

(ii) Place of birth: \_\_\_\_\_

14. If the applicant is a body corporate or an unincorporated body complete the table in respect of each of the Directors, the Company Secretary or other persons responsible for the management of the body. In the case of a partnership details of all partners must be given.

Forename	Surname	Former name (if any)	Address	Capacity	Date of birth	Place of birth

15. Complete the table below in respect of each of the individuals whose names are given in response to questions 3 and 14.

Name	Date became resident in United Kingdom	Address of permanent residence throughout six months immediately preceding this application

16. This question need only be answered where the applicant is a Company.

- (i) Is the applicant a wholly or partly owned subsidiary of another company?
- (ii) What type of Company is the applicant (e.g. public or private limited by share or guarantee etc?)
- (iii) In which Country is the Company incorporated?
- (iv) What is the date of incorporation of the Company?
- (v) Give a full list of names, addresses and holdings of shareholders holding 5% or more of the issued share capital and the number of remaining shareholders.
- (vi) If the applicant is a subsidiary of another company supply a copy of the memorandum and Articles of Association of the parents company and of any ultimate holding Company and on a separate sheet give the same particulars as are sought in questions 5, 14, 15 and 16 (i - v).

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17. What is the nature of the applicants interest in the premises? Please state whether it is:-

- (i) freehold; or
- (ii) leasehold

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18. If the applicants interest in the premises is a leasehold one please state:-
- (i) whether a head lease or a sub lease.
  - (ii) the name and address of the landlord and of the superior landlord where applicable.
  - (iii) the amount of the annual rental or where this is not a certain figure describe the method of calculating the rental
  - (iv) the length of the unexpired term.
  - (v) the length of notice required to terminate the tenancy.
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19. Has the applicant a financial interest in the business which is the subject of this application? If "yes" to what extent.
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20. Is the whole of the business owned by an applicant? YES/NO
21. If the whole of the business is not owned by the applicant state the name and addresses of those who will share in the profits of the business. In each case state the percentage share to be taken by each individual.
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22. What is the anticipated turnover of the business for the next 12 months and what proportion of the turnover is expected to be derived from:-
- a) the sale of sex articles as defined in para 4 of Schedule 3 of the Local Government (miscellaneous Provisions) Act 1982; and
  - b) the use of premises as a sex cinema.
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23. Give the names and addresses of any lenders, mortgagees or others providing finance.
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24. Is the applicant or any person whose name is given in response to question 14 and 16 concerned in any way financially or otherwise with any other business which controls, manages or supplies sex establishments?
- YES/NO
25. If the answer to question 24 is "yes" give full details of the other business and the nature and extent of the connection.
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26. Is the business required to purchase merchandise from a particular company, person or body? If "yes" supply a copy of any agreement and state what is to be purchased and from whom.

27. Has the applicant in connection with the premises entered into an agreement or Deed other than the Tenancy Agreement or lease? If "yes" please supply full details and a copy of the agreement.

28. If the application is for a licence for a sex shop state whether any part of the premises is to be used for the purposes of displaying films, video recordings or other moving pictures. If "yes" state whether cubicles are to be used for viewing and if so how many.

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29. What articles are to be offered for sale?

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30. What advertisements or displays are to be exhibited?

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31. What means are to be taken to prevent the interior of the premises being visible to passers-by?

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32. Give details of the times during which it is proposed to open the premises:-

(i) Days of week: \_\_\_\_\_

(ii) Hours of the day: \_\_\_\_\_

33. In respect of each individual who is responsible for the management of the premises in the absence of the licence holder please supply the following details:

Forename	Surname	Former name (if any)	Permanent Address	Date of birth	Place of birth	Date upon which became resident in the UK

34. In respect of each of the persons whose names are given in response to Questions 3, 14, 16 and 33 give details of their occupation during the 5 years immediately prior to this application. These must include the names and addresses of all employers and the nature and dates of employment.

<b>Forename</b>	<b>Surname</b>	<b>Former name (if any)</b>	<b>Permanent address during period of relevant employment</b>	<b>Employers name/address</b>	<b>Description or nature of work</b>	<b>Period of employment from/to</b>

35. In respect of each of the persons or bodies whose names are given in response to Questions 3, 14, 16 and 33 give details of their previous convictions and of any previous convictions of any of their spouses:-

<b>Forename</b>	<b>Surname</b>	<b>Former name (if any)</b>	<b>Date of Conviction</b>	<b>Place of Conviction</b>	<b>Nature of Conviction</b>	<b>Sentence</b>





**PLEASE NOTE THAT THE APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:**

1. In respect of individual applicants and each of those named in response to Questions 14, 16 and 33 a birth certificate
2. 2 copies of a passport size photograph in respect of the applicant (if an individual) and each of those names are given in response to Question 33. The photographs are to be signed and dated and bear the name in block capitals of the person whose likeness it bears.
3. A site plan scale 1/500.
4. Scale plans of the premises (1/50) in respect of which the licence is sought showing (inter alia) all means of ingress and egress to and from the premises parts used in common with any other building, details of how the premises lie in relation to the street.
5. Drawings showing the front elevation as existing and as proposed.
6. Duly certified copies of the documents of title (i.e. land certificate, lease, rental agreements) and of any other agreements referred to in response to Questions in this application.
7. Where the business is carried on by and on behalf of a body corporate or unincorporated a certified copy of the Resolution authorising the application.
8. Where the business is carried on by or on behalf of partners the written authority for an application of those partners who are not themselves applicants.
9. If the applicant is a company copies of the Memoranda and Articles of Association of the company, the parent company and any ultimate holding company.
10. If the application is being made on behalf of a partnership a certified copy of the partnership Deed.
11. The fee for the grant and renewal of the licence is non-returnable for unsuccessful applications.).

**PLEASE NOTE THAT BEFORE THE APPLICATION CAN BE CONSIDERED THE FOLLOWING ADDITIONAL DOCUMENTS WILL HAVE TO BE SUPPLIED:**

- A) A complete copy of the newspaper circulating in the Council's area in which notice of the application has been published in accordance with paragraph 10(8) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982. Photostat copies of the newspaper will not be accepted. A copies of the form of notice to be used in the newspaper advertisement and for display upon premises has been prescribed by the Council and is attached to this application.
- B) Evidence of the due service of the Notice of Application upon the Chief Officer of Police as required by paragraph 10(14) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982. A copy of the application including a copy of all the enclosures and an additional two photographs as described in Note 2 above must be sent to the Chief Superintendent of Police at either Kilburn Police Station, 38 Salusbury Road, NW6 6NN, or Wembley Police Station, 603 Harrow Road, Wembley Middlesex HA0 2HH dependant on the proposed location of the establishment within the Borough, not later than 7 days after the date of the application.

Please return your completed application form and fee to :-

**Safer Streets,  
Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ  
☎ 020 8937 5359**

*This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with law enforcement agencies and other bodies responsible for auditing or administering public funds for these purposes.*

# NOTICE

## LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

I/We (1).....

of(2) .....

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hereby give notice that an application has been made to The London Borough of Brent for the grant/renewal/transfer\* of a licence for a sex shop/sex cinema/sex encounter\* establishment at premises known as

(3).....

of (4).....

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Any person wishing to make representations about the application should make them in writing within 28 days to Head of Safer Streets, Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ.

Signed.....

Date.....

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1. Name of applicant(s)
  2. Head office or registered business address
  3. Trading name
  4. Address of premises to be licensed
- \* Delete those words that do not apply

**Newspaper/Premises Notice**