



תלמוד תורה ובית ספר

תורה תמימה

ע"ש ר' ישראל אביגדור בן ר' יצחק ז"ל הירש

THE AVIGDOR HIRSCH

TORAH TEMIMAH PRIMARY SCHOOL

Voluntary Aided in the London Borough of Brent

Parkside, Dollis Hill, London NW2 6RJ
 Tel: 020 8450 4377 Fax: 020 8208 7998
 email: admin@torahtemimah.brent.sch.uk

Menahel: Rabbi E. Klyne שליט"א MA (Ed)

Headteacher: Rabbi Y. Freeman BSc

SUPPLEMENTARY INFORMATION FORM (SIF) -
Application for admission into Reception class September 2017

- Parents applying for a place in Reception at Torah Temimah need to complete a Common Application Form, which is available from your local council and must be returned to them.
- **Attendance at our Nursery does not guarantee automatic admission to Reception.**
- You also need to complete this Supplementary Information Form (SIF) and return it to the school office.

PLEASE PRINT CLEARLY IN BLACK/BLUE PEN

FORENAME(S) OF CHILD	As on birth certificate	שם קודש (please underline the name by which the child is usually known)	
SURNAME			
DATE OF BIRTH	Secular	using the Jewish calendar	
FATHER	שם קודש of Father	Legal Forename	
MOTHER	שם קודש of Mother	Legal Forename	
ADDRESS			
			Post Code:
PHONE NUMBERS	Home	Mobile numbers to call in an emergency.	
		Father	Mother
SIBLINGS	Name:	Age:	
	
Continue on separate sheet if necessary			
SHUL ATTENDANCE			
FOR THE PURPOSE OF OVERSUBSCRIPTION CRITERIA, PLEASE INDICATE WHICH OF THE FOLLOWING APPLY TO YOU:	<ul style="list-style-type: none"> • For those applicants whose father or guardian is a full time student in a Kollel approved by the Rabbinate; • Those applicants whose father is a Rabbi in a synagogue recognised by the Rabbinate; • Those applicants whose parents or guardians are active in a professional or voluntary capacity in a charity or communal organisation affiliated to or recognised by the Rabbinate. 		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
PLEASE GIVE EXPLANATION FOR YOUR ANSWER	Continue on separate sheet if necessary		

Please return this form **DIRECTLY TO THE SCHOOL**

- I confirm that I have included Avigdor Hirsch Torah Temimah Primary School in the list of schools for which I have applied on the Local Authority Common Application Form (CAF).

Signature of Parent / Guardian: Date:

Home Local Authority: Local Authority CAF reference no:

Important Information:

- If you wish to make an application for this school you will need to contact your local council. By law, **attendance at the Nursery cannot guarantee admission to the Reception Class**. Parents applying for a place in Reception **must** complete a Common Application Form, which is available from your local council and must be returned to them.
- In addition to the Common Application Form (CAF) from your local council, you **must** complete a Supplementary Information Form (i.e. this form) and send it directly to the school.
- Applications for admission to Reception will not be considered unless **both** forms are completed, even if your child already attends our Nursery.

My child is transferring to Reception, what do I need to do to secure a place?

- Even if your child is currently attending our Nursery, he will not transfer automatically to Reception Class the following September. Your son will need to go through the primary transfer application process via your local council.
- By law, this process is council co-ordinated, which means you no longer apply directly to the school. You must apply through your local council where you live, as well as completing this school SIF.
- By law, attendance at our Nursery cannot automatically entitle a child to a place in Reception.

What forms do I need to complete to apply?

- You **must** complete a CAF for the local authority where you live. The CAF allows you to list up to six school preferences for your child. You can complete this CAF form online on your local council's *eAdmissions* website. Alternatively, you can complete a paper CAF form. Contact your local council to ask for a copy. If you are not sure how to do this, contact our school office. The CAF must be returned to the local council where you live.
- You are also required to complete the Supplementary Information Form (SIF) overleaf. Unlike the council CAF, the SIF should be returned directly to the school office.
- The SIF must be completed in addition to the CAF. If both forms are not completed, your application to Torah Temimah may be deemed invalid.
- You must allow plenty of time for your CAF application form to be processed, especially if you do not live in Brent. **If your application is received by Brent after the deadline date, your application will not be considered in the first application round and your son's place will be at risk.** Allow at least three weeks for the application to be passed on to Brent by your local council.

Can I apply online?

- Yes. If you are applying for Reception class, use the *eAdmissions* website for your local council for the CAF. But remember that you also need to complete the paper SIF form overleaf and send it to the school.

Check List

Have you:

- Applied to your local council for admission to Torah Temimah using their CAF.
- Completed & signed the Supplementary Information Form (SIF) overleaf, including your local council CAF application reference number.
- Informed the school of any difficulties in making your application.
- Returned the SIF form to the school office.