



## **Information on Controlled Parking Zones and FAQs**

### **What is a Controlled Parking Zone (CPZ)?**

In a Controlled Parking Zone (CPZ) parking is only permitted in designated parking bays, and the remainder of the kerbside space is subject to yellow line restrictions. Residents need to purchase permits if they, or their visitors, wish to park in the designated bays during the scheme's operational hours. The CPZ is intended to give permit holders priority use of on-street parking spaces during the scheme's operational hours. However, it does not guarantee a reserved parking space. The main objective is to discourage commuter and long stay parking by people from outside the area. To ensure that this works fairly, CPZs are enforced by uniformed Civil Enforcement Officers (CEOs).

### **How are the times of parking restrictions for a CPZ decided?**

In deciding the hours of operation of a CPZ, officers consider the results of parking occupancy surveys and the preference of local residents expressed through their representations and through public consultation. The Council also needs to consider the operational practicality of enforcement. The Council usually offers the following options in the questionnaires for residents and businesses to select when responding to a CPZ consultation.

10.00 am – 3.00 pm, Monday – Friday (for a shorter period)

8.30 am – 6.30pm, Monday – Friday (for all day controls)

10.00 am – 9pm, Monday – Friday (for longer controls)

Consultees also have the opportunity to state their preference if they are not happy with the options listed above.

The consultation will also ask about days of operation; and the inclusion of Saturday or Sunday and Bank Holiday restrictions are also optional.

### **What is the purpose of a CPZ?**

The purpose of CPZs is not to raise revenue, but to improve road safety and parking facilities for local people. The process of implementing, managing and enforcing any CPZ scheme incurs significant costs. Permit income generated by the scheme is used to maintain and enforce the CPZ. In accordance with the law any surplus income from parking enforcement is used to supplement relevant transport services within the borough, for example by ensuring we can cover the cost of the Freedom Pass. In a CPZ parking bays are provided in places where it is safe for vehicles to park, and the rest of the kerb side within the zone is subject to yellow line restrictions.

## **What are the different types of parking bays?**

**Permit holder bays** - these are bays designated for all valid permits, or particular types of permit as specified on the signs e.g. 'resident permit holders only' or 'business permits only'.

**'Pay & Display' bays** - these are bays designated for short stay visits to businesses or homes in a CPZ area. They are designed to ensure that there is a regular turnover of parking spaces. Motorists who wish to park in the Zone may do by paying by mobile device such as a phones or at designated pay & display bays, or by purchasing a ticket from a pay & display machine and displaying it on the windscreen of their vehicle. The parking charges are shown on the pay & display machines. These machines will only accept payment up to the maximum permitted length of stay. Resident's permits are not valid in 'pay & display only' bays.

Current charges are as follows:

Payment by phone - 20 pence for every 6 minutes (short stay up to 15 minutes will be charged at 20 pence only), £1-00 for 30 minutes, £2-00 for 60 minutes, £4-00 for 120 minutes and £6-00 for 180 minutes; and

Payment via machine - 20 pence for every 6 minutes (short stay up to 15 minutes will be charged at 20 pence only), £1-50 for 30 minutes, £2-50 for 60 minutes, £4-50 for 120 minutes and £6-50 for 180 minutes.

**Shared use bays** - these are parking bays which allow both permit holders and pay & display users to park. Permit holders must display a valid permit, and pay & display users must either pay by mobile phone or purchase a pay & display ticket.

**Loading bays / loading and unloading** - loading bays are provided in CPZs where there is a need for vehicles to deliver or collect heavy or bulky goods. Loading and unloading is usually only permitted for a maximum period of 30 minutes in loading bays, although this limit can vary by location. Where loading restrictions do not apply, loading can also take place for up to 40 minutes.

**Single yellow lines** - single yellow lines indicate a parking prohibition (on specified days and times) within the controlled hours specified on zone entry signs, and also on the time plate usually on a lamp post or sign post adjacent to the single yellow line.

If different hours apply to the general hours for the zone, this will be indicated on the time plates.

**Double yellow lines** - indicates a 24-hour parking prohibition. All double yellow lines within Brent operate seven days a week, including bank holidays. Time plate signs are not required for double yellow restrictions.

## **Who can apply for permits in a CPZ?**

In a CPZ you need a permit to park. Residents and businesses within the zone, except those living in a car-free development, can buy permits.

- Residents within the CPZ can buy up to 3 residents parking permits per household to allow them to park in a resident parking bays, shared use bays and permit holder bays.
- Businesses within a CPZ can buy up to 3 business parking permits to allow them to park in shared use bays and permit holder parking bays.

## **How much do the resident parking permits cost?**

Parking permit costs are now based on vehicle's CO<sub>2</sub> emissions. Appendix A provides permit costs.

## **How much do visitor permits cost?**

Residents within a CPZ can currently buy a single household visitor's parking permit to allow a specified regular visitor to park in resident parking bays, shared use bays and permit holder bays.

Visitor permit charges for parking in designated on-street parking places in all Controlled Parking Zones in LB Brent are as follows:-

- (i) twelve month visitor household permit £168
- (ii) six month visitor household permit £101
- (iii) three month visitor household permit £67.

Residents can also arrange online visitor permits at a cost of £1.50 for 2 hours; £3.00 for 4 hours or £4.50 for all day.

## **How much do business permits cost?**

General business permit charges for parking in designated on-street parking places in all Controlled Parking Zones in the London Borough of Brent are as follows:-

- (i) twelve month general business permits are £440.
- (ii) six month general business permits are £264.
- (iii) three month general business permits are £176.

There is a maximum of 3 business permits for each eligible business.

## **What are the provisions for Blue Badge holders in a CPZ?**

Blue badge holders can park free of charge by displaying their badge in a designated parking bay, including disabled persons parking bays, resident bays, permit holders bays, shared use bays, pay & display bays (all day), and also on single or double yellow line restrictions (so long as there are no loading restrictions) for up to 3 hours, where safe to do so and without causing an obstruction.

## **Do motorcycles pay to park in a CPZ?**

Solo motorcycles can park for free in

- pay & display parking bays
- resident parking bays
- shared use parking bays
- permit holder parking bays
- Council-owned car parks

## **Why and how do we enforce parking restrictions?**

Parking enforcement is important to effectively manage parking. The Council seeks to ease congestion caused by inconsiderate parking, improve road safety, and prevent obstructions to pedestrians, cyclists and bus stop access.

Civil Enforcement Officers (CEOs) patrol the whole of Brent to enforce parking restrictions. Particular attention is given to Controlled Parking Zones (CPZs). When a contravention is identified a Penalty Charge Notice (PCN) will be placed on the windscreen of the car, handed directly to the driver or sent by post.

The Council works in partnership with Serco, the contractor responsible for parking management and enforcement.

Contraventions such as parking on yellow lines, bus stops, pedestrian crossings, grass verges and footways are enforced, as well as:

- parking in permit bays without displaying the correct permit
- parking in pay & display bays without paying the correct charge
- parking on school Keep Clear markings.

Moving Traffic Contraventions (such as yellow box junctions and banned turns), and parking at bus stops or on school Keep Clear markings, are enforced using CCTV cameras and CCTV equipped vehicles.

The Council also takes enforcement action against vehicles blocking driveways.

## **Can I park across my own driveway during the hours of the CPZ?**

No. This is because the single yellow lines outside a driveway are enforced during the operational hours of the CPZ.

## **How are parking contraventions enforced?**

Parking penalties in London are set by London Councils' Transport and Environment Committee (TEC). This is made up from elected representatives of the 33 local authorities in London, as well as Transport for London.

Current charges are £130 (B and A offences, e.g. parking on yellow lines) or £110 (Band B offences, e.g. overstaying in a pay & display bay).

A 50% discount is applied if payment is received within 14 days from the date the PCN was issued.

If a vehicle remains in place for 30 minutes or more after a PCN has been issued, it may be removed. Some contraventions may result in the immediate removal of a vehicle. Where a serious problem is caused by illegal parking, for example a blocked driveway, or illegal parking is causing a danger, immediate removal may take place.

## **How can I report illegally parked vehicles?**

Illegal parking can be reported to Serco any day (except Christmas Day), between the hours of 8am and 10pm, by calling 020 8290 8300.

## **Parking suspensions and dispensations**

It may become necessary to suspend parking bays and allow parking dispensation, for example, to facilitate road works where the spaces are needed to carry out works or accommodate works vehicles, plant and materials. When parking bays are suspended signs are erected and illegally parked vehicles can be issued with PCNs or removed.

## APPENDIX A

### ON-STREET AND OFF-STREET PARKING PLACES PERMIT PARKING CHARGES AND OTHER PARKING RELATED CHARGES FROM 3 APRIL 2018

Our charges for resident parking permits reward environmentally responsible behaviour and are designed to encourage residents to consider the contribution their vehicle makes to climate change and local air quality.

Vehicle emissions:	Low	Standard	High
Vehicle emissions (gCO <sub>2</sub> /km) of passenger vehicles registered on or after 1 March 2001	Less than 110	110-200	201+
Cylinder capacity of engine (cc) of passenger vehicles registered before 1 March 2001 and goods carrying vehicles	Less than 1101	1101-2400	Over 2400
<b>Duration: 24 months</b>			
1st permit (£)	50	172	462
2nd permit (£)	80	252	542
3rd permit (£)	160	332	622
<b>Duration: 12 months</b>			
1st permit (£)	25	88	237
2nd permit (£)	40	128	277
3rd permit (£)	80	168	317
<b>Duration: 6 months</b>			
1st permit (£)	25	53	141
2nd permit (£)	25	73	161
3rd permit (£)	40	93	181
<b>Duration: 3 months</b>			
1st permit (£)	25	35	95
2nd permit (£)	25	45	105
3rd permit (£)	25	55	115

## Other permits

Permit type	3 months	6 months	12 months	No expiry
Household visitor permit (£)	67	101	168	n/a
Business permits (£)	176	264	440	n/a
Business liveried (£)	112	167	279	n/a
Business permit LP Zone (£)	As per resident emissions based permit prices			n/a
Business Address permit LP Zone (£)	176	264	440	n/a
Wembley event day resident permit (£)	n/a	n/a	n/a	10
Wembley event day business permit (£)	n/a	n/a	n/a	10
Wembley event day visitors permit (£)	n/a	n/a	n/a	10
Wembley event day allotment holders permit (£)	n/a	n/a	n/a	10
Wembley event day place of worship and schools permit (£)	n/a	n/a	n/a	10
Temple zone visitors permit (£)	n/a	n/a	n/a	0
Doctors parking permit (£)	60	90	150	n/a
W and E zone - 6.30pm to 9pm visitor permit (£)	n/a	n/a	n/a	0
Essential user permit (£)	n/a	n/a	150	n/a

## Visitor parking

Permit type	2 hours	4 hours	All day
Visitor voucher	£1.50	£3.00	£4.50