

Early Years Pupil Premium (EYPP) Provider FAQs

What is the process for EYPP funding?

The process for the EYPP funding is incorporated into the process for claiming for NEG 3 & 4.

Step 1

Provider to promote the EYPP to parents / carers and encourage those who they believe will be eligible to fill in the EYPP application form.

Step 2

Parent/Carer fills in application form and returns to the provider.

(Please note that all fields must be completed as the information requested is essential for us to carry out the eligibility check)

Step 3

Provider enters the parent/carer details on to the *Provider Portal* system. A new tab called **Parent/Carer Details** has been created in the Provider Portal specifically for EYPP. Here you will enter the information from the EYPP parent application form and submit the information as per Headcount deadline in order to receive the EYPP funding for each term.

(Please note that all fields must be completed before submission can be made)

Step 4

Eligibility checks will be carried out using the DFE Electronic Checking Service. A letter will then be sent to settings letting them know which children have been found eligible for EYPP funding for that term.

Children will be eligible if they are 3 or 4 years old and receiving government-funded early education in any provider, and their parents are in receipt of 1 or more of the following benefits:

- Income Support
- income-based Jobseekers Allowance
- income-related Employment and Support Allowance
- support under part 6 of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided they're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after they stop qualifying for Working Tax Credit
- Universal Credit and have an annual net earned income below £7,400 (assessed on up to three of the parents most recent Universal Credit assessment periods)

Or if they have been:

- looked after by the local authority for at least 1 day
- have been adopted from care
- have left care through special guardianship
- subject to a child arrangement order setting out with whom the child is to live (formerly known as residence orders)

Step 5

Payments for the EYPP are paid separately to the NEG 3 & 4 payments. Providers can expect to receive the EYPP payments 3 – 4 weeks after they receive their NEG 3 & 4 payments.

Additional questions

Why is personal information of the parent/carer needed?

We understand that many parents may feel uncomfortable about providing their details to others. The information that is on the parent/carer application form is needed for Brent Council to run the eligibility check. It is important that practitioners emphasise this to parents/carers. Incomplete forms (for example those missing details such as the full name of the parent in receipt of benefits, NI number, date of birth and or the school attended) cannot be processed as this information is essential.

What should I do if parents are not willing to provide their National Insurance (NI) details?

It is important to explain to parents that all their personal information will be processed in accordance with GDPR.

NI details are **required** and will only be used to assess their eligibility for the EYPP funding and that neither the childcare provider nor Brent Council will receive/access information about the earnings of the individual(s).

Where can I find more information about EYPP funding?

For general information on the EYPP <https://www.gov.uk/search?q=eypp>

For OFSTED information on EYPP:

<https://www.gov.uk/government/organisations/ofsted>

For Brent Council information on the EYPP and the application form:
<https://www.brent.gov.uk/services-for-residents/children-and-family-support/early-years-pupil-premium/>

What may EYPP funding be used for?

EYPP is designed to support improved outcomes for eligible children. Any funding used from the grant should have a direct link to this aim. Settings should use their assessment and progress data to determine areas of need for eligible children and plan to use the funding to meet this need. For example funding can be used to introduce new learning activities and experiences to support increased progress in identified areas of need. Funding may also be used to support the training needs of staff so that the quality of their delivery can be improved.

How can I help parents understand how this funding will benefit their child?

It is important that when you introduce parents to this funding you also have a clear plan of how you intend to spend the funding. By doing this you will be able to directly show how the extra funding will benefit their child.

I thought the child that I applied for would definitely get the funding but they didn't – why is this?

Although parents' circumstance may appear to match the eligibility criteria for the funding, this unfortunately does not mean that they will automatically receive funding. The eligibility will only be confirmed once their NI information has been processed by the DFE Eligibility Checking System.

I have parents that are receiving NEG 3 & 4 funding. Why have they not been eligible for EYPP?

Even if parents are receiving NEG 3 & 4 funding, this does not mean that their child's setting is automatically eligible to receive EYPP funding. NEG 3 & 4 funding can be accessed by all parents it is not a means tested benefit. EYPP funding for settings is only available where parents meet the eligibility criteria.

Many of our parents have English as their second language. Is it possible to get the parent information regarding EYPP translated?

We are not able to produce printed copies of this information in different community languages due to cost implications but the council have now introduced a translation tool on the Brent Council website which can be used by residents to translate relevant pages.

For further information

Please visit:

<https://www.brent.gov.uk/services-for-residents/children-and-family-support/early-years-pupil-premium/>

Email:

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