



Fire Safety Guide



Fire Safety in Purpose Built Blocks

To ensure that our properties are safe and to reduce the risk of fire, Brent Council along with our contractors, carry out regular maintenance, inspections and assessments of properties with communal areas.

What you can do to prevent fire in your home:

As a resident you can help to reduce the risks by:

- Regularly checking smoke alarms to ensure they work (If you are a tenant please contact Brent Council if you require assistance to replace the battery)
- Replacing old electrical and gas appliances frequently
- Keeping internal doors closed to stop the spread of smoke and fire
- Familiarising yourself with the layout of the building and identifying where the nearest fire exit is located
- Keeping all escape routes in your home clear of obstacles
- Turn off ALL appliances when not in use
- Not storing bicycles, pushchairs or any other items in a communal area where they will block a fire escape route
- Not smoking in any common area of the property and extinguishing cigarettes responsibly
- Not overloading electrical wall sockets or extension leads
- Not using or storing petroleum spirit (petrol, diesel or paraffin) or liquid propane gas cylinders in your home, or in a communal area

What we will do to minimise fire risk in council properties:

- Complete fire risk assessments in every building in accordance with the council's Fire Safety Policy
- Frequently visit the property to identify any actions that may be required within the common areas of the property, including fire safety doors in common areas, corridors and stairwells
- Programmed servicing and maintenance of all fire detection equipment.

Communal areas are everyone's responsibility:

- Your help is extremely important in maintaining a fire safe environment for all residents
- Report any fire risk immediately

Discovering a fire - Remember a working smoke alarm will alert you sooner

What to do - If a fire is discovered in your building

- Be aware of the Evacuation Plan for your building
- Different plans apply for different building types and layouts
- When the communal fire detection and alarm system sounds, go to the fire assembly point if your building has one
- Leave IMMEDIATELY if smoke or heat affects your home, or if you are told to do so by the fire service
- If you are in any doubt, get out

To find out more about the evacuation plan for the building where you live, please contact Brent Council on housingmanagement@brent.gov.uk or call 020 8937 2400.

Fire action if fire breaks out in your home:

- Leave the room where the fire is straight away, then close the door
- Tell everyone in your home and get them to leave
- Close the front door of your flat behind you
- Do not stay behind to put the fire out
- Raise the alarm by using a 'break glass' call point
- Call the fire service
- Wait outside, away from the building.

To call the fire service:

- Dial 999 or 112
- When the operator answers, give your telephone number and ask for FIRE
- When the fire service reply give the address where the fire is
- Do not end the call until the fire service has repeated the address correctly



Contacts

London Fire Brigade

Visit your local fire station who can provide advice on fire risks
Call freephone 08000 28 44 28
Visit www.london-fire.gov.uk

Contact us

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