Brent Great Get Together - Community Lunch Guidance Notes

If you require assistance completing the application form please contact the Partnerships and Engagement team on 020 8937 1234 or email voluntarysector@brent.gov.uk

Background

In June 2017 and June 2018 communities up and down the country came together on the anniversary of Jo Cox's murder to celebrate everything we have in common, by holding street parties and other community events.

We heard from all quarters that you want to get together again. So we're planning the next Brent Great Get Together Community Lunch for 21st – 23rd June 2019 and the subsequent two weekends 28-30th June 2019 and 5th-7th July 2019.

Get together with neighbours, friends or community to have fun, share food and celebrate all that we have in common. It could be a street party or a shared barbecue, a picnic or a bake off. What matters is that we have fun and bring our communities closer together.

The aim is:
- To bring together people from all different cultures and backgrounds to share what we have in common.
- To share food, have fun and bring communities closer together.

A Great Get Together - Community Lunch could be a:
- garden party
- street gathering
- roundtable
- school lunch or
- larger event

All with the aim of bringing different communities together, ranging from a small number of people to much larger groups.

Proposal
Groups of residents and voluntary and community organisations (VCO's) are invited to submit a bid as are those with experience of arranging large community events across the borough and in their own local areas. The event as a whole will promote diversity and expands the organisations we work in partnership with.

Who can apply
Grants are available for all residents, and community groups, not-for-profit voluntary groups and schools. Applicants must be over the age of 16, and living in Brent. We welcome applications from new groups who have not previously been funded by the council for the small grant of up to £500

More information about the Brent Great Get Together Community Lunch and guidance notes and grant application form can be downloaded from the Brent Council website: (Web address)

How much you can apply for

Small Grants Up to £500
Voluntary and community groups in the borough will be able to bid for a small grant of up to £500. The Small Grants fund will also be made available to informal groups of at least 20 residents who wish to organise a Great Get Together Community Lunch in the same way as applies to the *Love Where You Live* programme
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How to apply
- Complete the application form in full. You must apply by the closing date of **11 June 2019**
- Read and sign the funding agreement. No payment will be made without this. The agreement will become binding if you are successful.
- If applying for the small grant, ensure you have consulted with at least 20 people in your community and have provided their full names, addresses, telephone and/or email and their signatures on the enclosed form as evidence of community support.

How we will assess your application.
Applications will be assessed by the council's Partnerships and Engagement team. We will check your application and get back to you if any information is missing or needs clarifying. The project will be assessed to ensure it meets the Brent Great Get Together Community Lunch grant criteria. We will respond to your application by **17 June 2019**

How we will pay the funds.
If you are successful, we will pay the money by BACS payment. This will take approximately two to three weeks.

Delivering your project.
Once you have received confirmation of funding you can start planning your Brent Great Get Together Community Lunch. You will be required to acknowledge council funding in any promotional material and use the Love where you Live logo where possible. You will need to confirm where and when your Brent Great Get Together Community Lunch is taking place. You will also be required to invite your local councillors to the event and submit photographs to the council or a short video.