

Conditions Applicable to all Premises offering Laser and/or Intense Pulse Light Treatments

Personnel

1. All authorised users of laser/IPL must hold the Core of Knowledge training certificate from a competent training provider.
2. All authorised users of laser/IPL must have received specific training on the use of on site equipment. Training should be provided by the supplier of the equipment and refreshed every 5 years.
3. A register of authorised users of the device must be kept and held on site at all times. A training register must be held on site with details of all training received by authorised users.
4. The services of a Certificated Laser Protection Advisor must be employed by the licence holder. The LPA will assist in the production of the local rules document. The local rules document will be reviewed as required when there are any significant changes to the provision of laser/IPL treatments at the premises. A copy of the local rules must be held in the treatment room.

The licence holder and all authorised users must have read and understood the local rules. This must be recorded in the training register.
5. A Laser Protection Supervisor must be identified. This must be a suitably qualified member of staff on the premises who will have responsibility for ensuring that the local rules are followed on a daily basis.
6. The licence holder must put in place, implement and maintain a suitable and sufficient documented risk assessment for the use of the laser/IPL

Safe Operation of Equipment

7. The laser/IPL treatment room must be designated a 'Controlled Area'. The device must only be used in this area and approved warning signs must be fitted to the treatment room door.
8. At all times the use of the laser/IPL is subject to the 'local rules' and a warning notice to this effect must be placed on the device. The device must display a label to identify details of the manufacturer, model and class of laser, also displayed must be the wavelength or wavelength range, the maximum radiation emitted and the date of the last maintenance service
9. Only one laser is to be switched on during a clients treatment and when not in use by an authorised user, the device must be switched off and the key removed and held in a safe place by the Laser Protection Supervisor.
10. The treatment room door must be fitted with a suitable device which can be

externally operated in an emergency. All windows must be covered with opaque blinds. No reflective surfaces shall be allowed in the room during treatment. All walls, fixtures and fittings shall have non reflective surfaces and be of a matt or eggshell finish.

11. Protective eyewear must be provided and worn by everyone in the controlled area. Eyewear provided must be suitable for the class of laser being used and marked to indicate the wavelength range and the protection that is given.

Documentation

12. The licence holder, with the assistance of the Certificated Laser Protection Advisor where required, shall put in place, implement and maintain the following documents;

- The Local Rules
- The Treatment Register
- The Treatment Protocol
- The Training Register
- The Register of Authorised Users
- The Service & maintenance Log for All Laser/IPL Devices
- A documented Laser/IPL use Risk Assessment