

BRENT MUSEUM AND BRENT ARCHIVE EXHIBITION PROPOSAL FORM

Organisation details

Organisation name:	
Organisation address:	
Organisation contact details: (telephone number and email)	
Please write a brief description of what you/ your organisation does and its aims (no more than 200 words):	
Name of (organisation's) exhibition lead:	
Position of exhibition lead:	
Contact details of exhibition lead: (telephone number and email)	

Details of proposed exhibition

Proposed exhibition title	
Proposed exhibition dates (start – end)	
What group does the exhibition represent, if any?	
Who are the exhibition's target audience(s)?	<input type="checkbox"/> General public <input type="checkbox"/> Brent's ethnic communities (please state) <input type="checkbox"/> Families <input type="checkbox"/> Primary and secondary school groups <input type="checkbox"/> Young people (13 -21 yrs) <input type="checkbox"/> Adults (22+ yrs) <input type="checkbox"/> Other (please state)

What are the aims of the exhibition? Does it contribute to the Heritage Service plan as set out in the exhibition policy?	
Does the exhibition use the collections of Brent Museum or Brent Archives? If so, how?	
Does the exhibition work with local community groups or involve other partners? If so, how?	
Please write a brief description about the proposed exhibition (no more than <u>500</u> words). Please outline: <ul style="list-style-type: none">• subject of the exhibition• what is your vision for the exhibition• how the exhibition meets and delivers Brent Museum and Brent Archives' exhibition policy• what medium(s) the exhibition will use and a description of what the exhibition will look like visually (you can draw diagrams)	

How do you propose to fund the exhibition?

Please note that if the exhibition is externally funded we will require confirmation of funding as well as a budget outline before a final agreement for the space is signed.

How do you propose to publicise your exhibition?**Please submit your form to the Curator, Brent Museum**

Expressions of interest will be considered twice a year, please contact the Curator for information on the next deadline:

The Curator
Brent Museum
London Borough of Brent
Willesden Green Library Centre
95 High Road
Willesden Green
NW10 2SF

Tel: 020 8937 3602
Fax: 0208 937 3601
Email: museum@brent.gov.uk